



GOVERNMENT OF WEST BENGAL

Office of the
Assistant Engineer, Malda Highway Sub-Division
P.W.(Roads) Directorate
Chanchal, Malda - 732101

11/00/2021/9389

N/B/DIO/KK 48
Abhayan
Date: 05.10.2021
Email: malda.hwdp.mhst@gmail.com

Memo No.: 743

Date: 05.10.2021

Notice Inviting Quotation No.: WBPW (R) D / AEMHSD / NIQ – 01 / 2021-2022

Quotation in printed paper in Sealed Cover are hereby invited by the Assistant Engineer, Malda Highway Sub - Division at Malda, Malda- 732101 from bonafied Car Owners for "Supply of 1 (one) No Good condition Maxi Cab with commercial permit with driver on per day hire as on when necessary and purely on temporary basis for official duty of the office of the Assistant Engineer, Malda Highway Sub-Division, P.W. (Roads) Directorate, Malda"

Name of Work: Supply of 1 (one) No Good condition Maxi Cab with commercial permit with driver on per day hire as on when necessary and purely on temporary basis for official duty of the office of the Assistant Engineer, Malda Highway Sub-Division, P.W. (Roads) Directorate, Malda.

Contractors / Bidders eligible : As per criterion mentioned here in under
Place and date of submission of Quotation paper : 02.11.2021 up to 02.00 PM at the office chamber of the Assistant Engineer, Malda Highway Sub - Division, P.W. (Roads) Dte
Place and date of opening of quotation paper : 02.11.2021 at 03.00 PM at the office chamber of the Assistant Engineer, Malda Highway Sub - Division in presence of bidders who may be present at that time.

TERMS AND CONDITIONS

- The car must be of very recent model having contract carriage permit and in a tip top condition and having garage within 5 (five) Km. from the Head Quarter.
- The car will normally be used to travel within North Bengal and occasional official tours in Kolkata.
- The Car will be hired for 10 (ten) hours a day to be counted from the point of reporting at Head Quarter up to the time of release by Officer on official duty.
- The owner should provide Driver having valid driving license at his own cost.
- The kilometrage to be covered by one liter of Diesel would be 10 km for Motor Cab and one liter of Engine Oil for every 500 km runs of vehicle for journeys in hill and plain area.
 - The owner has to arrange Diesel/Petrol and Engine Oil at his own cost. The Fuel bill should have to submit to the office simultaneously at the time of submission hire charges bill.
 - All other charges such as payment, Taxes, Royalty etc. including cost of daily cleaning, all repairs and maintenance of car etc. are to done and borne by the owner of the car.
- For any breakdown of car hired, the owner shall normally provide a substitute with a car at the correct time of reporting with Luxury Model.
- Hire charges of car will be made on daily basis based on the days of uses within a month.
- Log-book will be maintained by the Officer using the car. The meter reading for daily journey and fuel used by the car will be entered in the log-book daily.
- The distance travelled from garage to reporting place and back journey to garage will be restricted to 5 (five) Km in a day and will be recorded in a Log-book for taking into account for consumption of fuel.
- The owner of the car shall indemnity this department in respect of the following matters.
 - Damage cost to any by the car due to accident.
 - For any legal action Court case of compensation payable arising out of the car of its driver.
 - Taxes or Surcharge levied by the Central / State Govt. the Department will not be responsible for any of the matter stated above. Normally IT will be deducted from his payment as per Rule.
- The car must have a contract carriage permit as per Govt. rules in vogue. The owner will also have to produce authentic documents related to Model date and year of purchase.
- The car of the vehicle must always be kept in proper running condition to record the actual run of the vehicle.

The agreement will be valid present for 1 (one) Year, if found necessary, the same may be extended further. The agreement shall be terminated after giving 30 (thirty) days' notice from either side if the owner fails to provide car or substitute car for two successive days without prior intimation. It will be at the option of the Department to discontinue the hiring of the car with immediate effect and no claim whatsoever will be entertain in this respect.

OFFICE OF THE
DISTRICT MAGISTRATE, MALDA
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14. The bill for hiring of the car should be submitted in duplicate for each calendar month to the respective Officer within the first week of the next month addressed to the Executive Engineer, Malda Highway Division, P.W. (Roads) Directorate at Singatala Roads complex, Singatala, Malda.
15. Quotation paper will be issued to the applicant free of cost from this office on or before 01.11.2021 up to 3.00 P.M on production of Formal Application and attested copies of documents of the vehicle along with shown original paper.
16. In case of Breakdown of hired car substitute car should be placed otherwise penalty charge @ Rs. 250.00 (Rupees two hundred fifty) per day will be deducted from the vehicle bill.
17. The owner will have to bear the salary and other expenses in respect of the driver including Tiffin charges.

Other Terms & Conditions:

1. The contractor / bidder willing to participate in this N.I.Q shall have to submit their quotation in their own letter head pad containing full mailing address and working phone numbers (both mobile and land line) along with self attested photo copy of documents.
2. Rate should be quoted in figures as well as in words. The rate will be inclusive of all expenses to be incurred for the work and also inclusive of local charges, GST, Cess, P. Tax, Income Tax etc. No conditional quotation shall be entertained.
3. The quotation notice comprising of schedule of work and special terms and conditions will be had from the Office of the undersigned after publication of NIQ on any working day and also may be downloaded from Departmental Website.
4. Intending Contractors/ Bidders will have to submit self attested photo copies of PAN Card, up to date Income Tax, Professional Tax, GST Registration Certificate, Trade License which will be valid up to the date of opening of quotation. The undersigned has all rights to ask the contractors / Bidders to produce original documents during scrutiny at any time after submission of quotations.
5. Incomplete or conditional Quotation should be cancelled during the time of opening of quotations.
6. The Quotation is subject to the final acceptance of the Executive Engineer, Malda Highway Division, P.W. (Roads) Dte, who reserves the right to accept the lowest one or reject any or all the bidders or part thereof without assigning any reason.
7. Successful bidder shall have to execute an agreement in Non Judicial Stamp paper in prescribed format.
8. Payment will be made depending up on the availability of fund. No R/A Bill will be made except extraordinary circumstances under certain condition.
9. The undersigned has all rights to cancel any or all quotations in any circumstances.

Sd.-D. Kundu

Assistant Engineer
Malda Highway Sub – Division
P.W. (Roads) Directorate

Memo No : 743 / 1 (8)

Date: 05.10.2021

Copy forwarded for information to:

- 1) The Superintending Engineer, Northern Highway Circle, P.W.(Roads) Directorate.
- 2) The Executive Engineer, Malda Highway Division, P.W.(Roads) Directorate.
- 3) The Sabhadhipati, Malda Zilla Parisad, Malda.
- 4) The District Magistrate, Malda
- 5) The Chairman, Englishbazar Municipality, Malda
- 6) The I.T. Cell P.W.D for uploading the NIT to departmental website
- 7) The Assistant Engineer, Gazole Highway Sub Division/ Chanchal Highway Sub-Division, P.W.(Roads) Dte.
- 8) Notice Board of this Office.


05/10/21

Assistant Engineer
Malda Highway Sub – Division
P.W. (Roads) Directorate

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